CAL STATE APPLY

International Application Guide
2021-2022

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INTRODUCTION AND PREPARING TO APPLY

What is Cal State Apply?

Cal State Apply is the Centralized Application System for all 23 campuses in the California State University (CSU) system. **You only need to submit ONE Cal State Apply application** even if you are applying to multiple CSU campuses (note: <u>each</u> campus you apply to has a $70 fee).

When to fill out the application

Use this chart and the information below to help guide you on application deadlines:

Term	Application Opens	Application Closes
Fall 2021	October 1, 2020	December 4, 2020
Spring 2022	August 1, 2021	August 31, 2021

Review the Application Dates & Deadlines information on calstate.edu/apply before starting your application to find out which programs are available for each term.

- **Be sure to apply for the correct term.** Do not apply before the "application opens" date listed in the chart above. A submitted application is only considered for the term which you applied.
- **Deadlines vary from campus to campus**, and not all campuses accept applications each term, nor for every program. For details, contact the **campus admission office**.
- **There may be supplemental materials and/requirements you are asked to provide.** Check the campus website(s) for more details, and be sure to check your email regularly

How to apply

Start by visiting calstate.edu/apply. Then, click the term you are applying for in the drop-down menu.
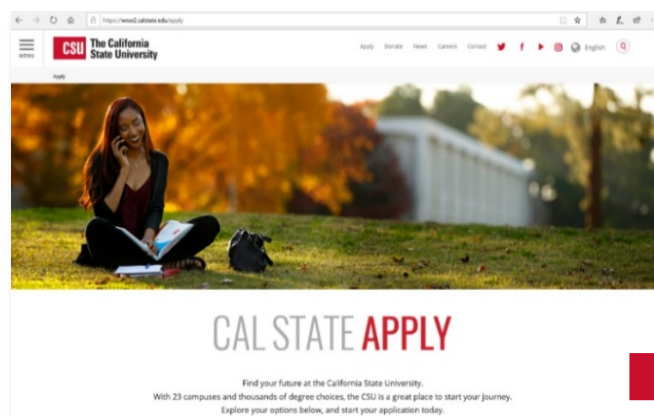
About this guide

This guide provides instructions for international applicants on creating an account in Cal State Apply and completing the Personal Information and Academic History areas of the application as they relate to international applicants.

While some parts of the application may not be covered in this guide, you can find detailed help text within the Cal State Apply application and the Applicant Help Center.

Who should use this guide

For the purpose of the admission application, **you are an international applicant if you require an F1 or J1 visa to study in the United States. Applicants with other visa statuses can also use this guide.**

Information to review before you apply

The calstate.edu/apply website provides general information about campuses, programs and minimum admissions requirements for international students. Please review the information prior to applying,

It is also recommended you view the campus website for details on requirements. From the calstate.edu/apply/international page select the campus under "Choosing a Campus." For questions and detailed information, please contact the campus.

About the Applicant Help Center

Use this guide as a supplement to the instructions provided in the Applicant Help Center. To access the Applicant Help Center, click on your name in the upper-right hand corner of the Cal State Apply application.
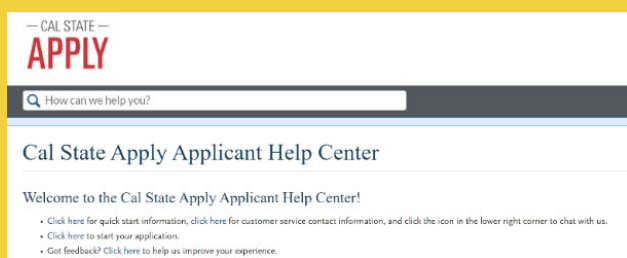
FIRST STEPS IN YOUR APPLICATION

Setting up your Cal State Apply account (new users)

Once you've selected the appropriate term and hit "apply" from the Cal State Apply website, you will be taken to the application portal for that term.

Create an account (My Profile)

- Be sure this is an **email address** you will check regularly. Official communication regarding admissions and other important information usually comes via email.
- You will only need to create an account once. After that, sign in with your Username and Password.

Create an Account

Completing your Extended Profile

Be sure to answer questions on the Extended Profile correctly. The application is dynamic, meaning that answers you provide on the Extended Profile determine what question blocks (tiles) appear for the remainder of the application and what programs (majors) are available for you to choose. Come back to you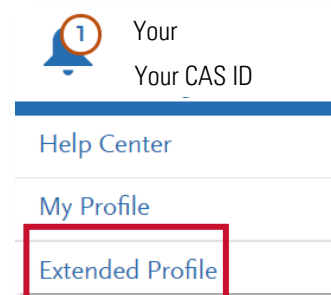r questions on the Extended Profile any time if you need to make corrections by clicking your name on the top right-hand corner.

1 Your
Your CAS ID

Help Center

My Profile

Extended Profile

Degree Goal

- **First Bachelor's Degree:** Select if you are seeking your first bachelor's degree and have not earned a prior bachelor's degree
- **Second Bachelor's Degree:** Select if you already have earned a prior bachelor's degree.

Educational Status

For First Bachelor's, select which of the following best describes your **educational status.** If you are unsure which best describes you, please visit this page of the Applicant Help Center.

- ◯ Graduating High School Senior or equivalent (with or without college coursework prior to High School graduation)
- ◯ Transferring with an Associate Degree for Transfer (AA-T/ AS-T) awarded by a California Community College
- ⦿ Transferring from a community college or four-year institution

For Second Bachelor's, select one or more of the following **degree goals.**

☐ Second Bachelor's Degree (already earned a bachelor's degree and are seeking another one)

☐ Graduate (e.g. Master's, Doctoral) or Professional's Degree

☐ Teaching and Service Credential Only (e.g. Single or Multiple Subject, Special Education, PPS, Librarian, Admin, CalStateTEACH)

☐ Certificate

Returning Students
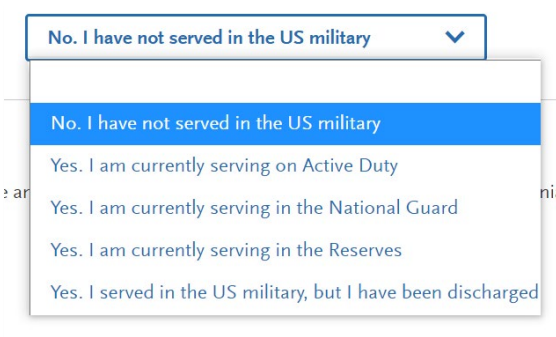
A returning student is someone who previously attended a CSU campus, left, and are now applying to return to the <u>same</u> CSU campus they had previously attended. Select Yes if it applies to you. Then you will be prompted to select the campus and enter your Campus ID. If you are not a returning student, select No and proceed.

* Are you applying to return to the CSU campus which you previously attended, and intend to complete the same degree?

🔘 Yes

⚪ No

US Military Status

If you have never served in the United States Military, select "No. I have not served in the US military." Otherwise, select the appropriate response from the drop down menu.

No. I have not served in the US military ⌄

No. I have not served in the US military
Yes. I am currently serving on Active Duty
Yes. I am currently serving in the National Guard
Yes. I am currently serving in the Reserves
Yes. I served in the US military, but I have been discharged

Residency – F1 and J1 Visa

If you have or will require an F1 Visa (student) or J1 Visa (exchange) to study at the CSU, select Yes. If not, select No.

4. Residency

EXAMPLE

* Do you have or will you require an F1 Visa (student) or J1 Visa (exchange) to study at the California State University (CSU)?

● Yes

○ No

Selecting what program(s) you will apply to

After you complete your Extended Profile, you will be taken to the **Add Program** page. This is where you can select the specific program(s) you will apply to.

Finding a program

You can begin by typing in a campus name or a program (major) in the search box. You can also use the filters to narrow down your search quickly.

Add Program | Selected Programs

Search for a Program or Organization   🔍   ▽ Filters

Selecting a program

Once you have found a program you wish to apply to, click the plus sign to the far left of the program name. This will add it to your application.

Common mistake to avoid: Applying to the wrong campus. Check the entire name of the campus and program carefully.

CAL POLY POMONA UNDERGRADUATE

EXAMPLE

| + | Early Childhood Studies | BA | Fall | 2021 | Main Campus | Cal Poly Pomona | 12/01/2020 |

You can apply to as many campuses as you wish, but note you can only apply to <u>one</u> program per campus. Once you are done making your selection(s), click Continue.

Reviewing your selection(s)

Before moving on, review your program selections. This page shows you all programs you are applying to, your application status, and total fees due.

You will review this information again later on the **Submit Application** tab to ensure you are ready to submit.
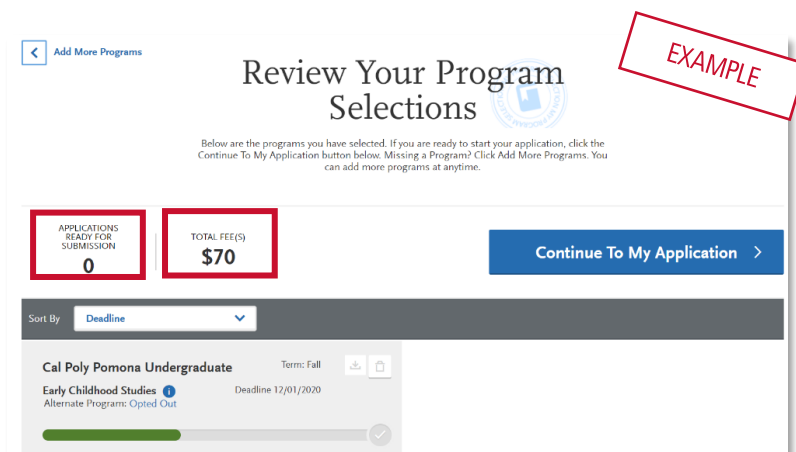
How the information you enter is used

The CSU uses self-reported coursework to calculate overall GPA and to determine admission eligibility. Failure to report all coursework completed may adversely affect admission eligibility and could result in a denial decision.

The four parts (quadrants) of your application

Click the My Application tab to complete the rest of your application. You must complete all sections for a quadrant to show as complete. All quadrants must be complete to submit your application.
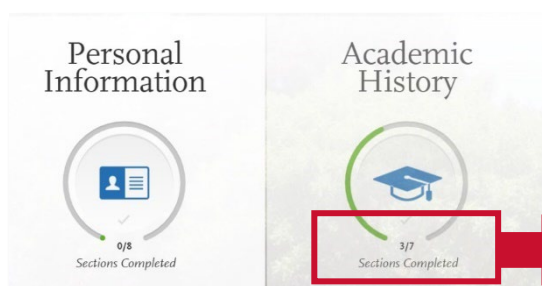
This shows your progress towards completing all the required information for this quadrant.

*Don't skip the Program Materials section. Even if it appears complete, be sure to click and read the Program Materials quadrant as there is usually important information about the program(s) you are applying to in this section.

HIGH SCHOOLS ATTENDED

My High Schools

Add **up to** five (5) high schools attended, from grades 9-12. Add each high school you attended individually. Do not add middle school, nor colleges attended in this section.

If you have attended a high school/secondary school **outside** of the United States:

- Enter the name, location and dates of attendance. In the next section (Academic Information) you will be asked to complete additional information.

Steps to add your high school(s) to the application

STEP 1 – Click Add a High School.

⊕ **Add High School**

STEP 2 – To narrow your search, enter Country. Enter either State, city, zip code, or CEEB code.

STEP 3 – In the High School Name field, begin to enter your school's name. Click on the appropriate school as it appears.

STEP 4 – If you attend a home school, click on the Home School tab. Manually enter the name of your home school, associated school or organization.

Add a High School
* Indicates required field

High School >   Home School >

Not seeing your high school on the list? Try entering any abbreviations of your school's name or attempt a second word in your school name. If the name of the school still does not appear, you may manually enter. If you are reporting a California high school, manually entering your high school is not recommended.

EXAMPLE

State, city, zip code, or CEEB code

🔍 Schools in Pangbisa Paro

Cities

Schools in Pangbisa Paro

⑦ Can't find your school?

STEP 5 – Enter the dates you attended the school. Incorrect attendance dates will prevent you from entering coursework on the High School Coursework part of the application.

STEP 6 – Select your high school's term type. Use the guide below to determine your high school's term type:

What if your high school has multiple term types? If your high school offers courses that have various term types, or has converted term types during your attendance then you must report the high school once for each term type. **Unsure about what term type(s) fit your school?** Speak with your high school counselor.

<div style="border:1px solid red">

TERM TYPE GUIDE
How many grades does your high school give you per course each academic year?

1 grade given = Full year term type
2 grades given = Semester term type
3 grades given = Trimester term type
4 grades given = Quarter term type

</div>

Graduation Status

If you have received or expect to receive a **high school diploma**, select that option. Then, select the school granting you the diploma. Enter the date you received/expect to receive the diploma.

If you have or will have received a **high school equivalency (e.g. GED, HiSET, or TASC),** select that option. Then, enter the date you received/expect to receive it by clicking on the calendar icon. Use the left or right arrows to change the year. Once you are in the correct year, select the appropriate month.

ONCE YOU HAVE ALL REQUIRED FIELDS COMPLETED, THE "SAVE THIS SCHOOL" BUTTON WILL TURN BLUE AND ALLOW YOU TO CLICK ON IT TO PROCEED IN THE APPLICATION.

ACADEMIC INFORMATION

Academic Information

If you have not and **do not** expect to earn a high school diploma or high school equivalency, please select that option.

If you **have not** attended high school/secondary school outside of the United States:

- Select No.
- You are complete with this section and may move onto the next section of the application.

Academic Information

* Did you attend high school/secondary school outside the United States?

○ Yes   ● No

If you **have** attended high school/secondary school outside the United States:

- Select yes.
- List your Academic Performance (High School GPA, Standing, Percentage, etc.).
- List the name of Degree/Diploma (e.g. Diploma, A-Level, Abitur, Certificado).

Academic Information

* Did you attend high school/secondary school outside the United States?

● Yes   ○ No

* Academic Performance (High School GPA, Standing, Percentage, etc.) [   ]

* Name of Degree/Diploma (e.g. Diploma, A-Level, Abitur, Certificado) [   ]

COLLEGES ATTENDED

What to include for Colleges Attended

Complete this section carefully and do not click Save until you have reviewed the information you entered. You cannot edit previously entered colleges and universities once you've saved.

In this section you will add <u>all</u> colleges/universities attended.

- For each college/university entered include any degrees awarded or will be awarded.
- Report each college only once, regardless of the number of degrees earned or gaps in dates of attendance.
- Include international post-secondary colleges* and U.S. colleges you attended regardless of accreditation status.

For college credit outside the United States/Canada

For a college/institution outside the United States/Canada, you will be given the option to upload an unofficial copy of your transcript. This is **not** required, but will help speed the processing of your application.

Add a College of University

Follow these steps for each college/university you've attended or are currently attending.

STEP ONE – Select Add a College or University.

STEP TWO – Type in the name of the college/university.

Begin typing the full institution name. The system will display results that match the information. Select the correct matching institution.

Additional matches may be further down the list. Scroll down using your mouse or the down arrow to see potential matches.

Can't find your college/university?

The lookup table includes all domestic and international institutions with a College Board CEEB code. If you are unable to find your institution, verify the name is entered without abbreviations and matches the official name on your transcript. If the institution is still not found, select **"Can't find your school"** and complete the additional information requested.

Degree information

Identify whether or not you completed **(Degree Awarded)** or will complete **(Degree In Progress)** an associate degree or other degree(s) prior to transfer. If yes, you will be asked to provide details on the type of degree, date earned/will earn, your major, minor, and whether you had a double major.

If you identified yourself as an Associate Degree for Transfer (AD-T) student in the Extended Profile questions on your application, then be sure to select the appropriate degree from the list here – either an Associate of Arts for Transfer (AA-T) or an Associate of Science for Transfer (AS-T). You should not select these options if you have not completed or will not complete an approved Associate Degree for Transfer (AD-T).

Term Type

Select the type of term the college/university used while you attended. Refer back to the Term Type Guide in the High Schools Attended section for help.

Once you've selected the term type, you will be prompted to enter the term, month, and year that you first attended and your last attended. **If you are still attending, be sure to check the box "Check if you are still attending this college of university" under the Last Quarter drop downs.**

HIGH SCHOOL COURSEWORK

Reporting foreign (outside US) high schools

You are <u>not</u> required to complete the following areas for foreign (outside US) high schools:

- High School Coursework
- A-G Matching sections for foreign high schools.

This includes applicants who are US citizens and only attended foreign high schools, as well as applicants who only attended foreign high schools but may have taken a US course.

If your coursework is split between a US and a non-US high school

For applicants that have some of their credit taken outside the US and some of it taken at a US high school, enter only US high school coursework that meets the A-G requirements. For instructions see the High School Coursework section of the Help Center.

Students in this scenario may not fulfill all of the A-G subjects on this application. The campus admissions office will review the file and include the international coursework using transcripts provided by the applicant.

If all coursework is taken at US high school or International American high school

For applicants whose coursework is taken entirely at a US high school or an International American high school, enter in the coursework that fulfills the A-G requirements. In the A-G Matching section of the application, these applicants should also follow the instructions to match their coursework to A-G requirements.

For help on entering US high school coursework into your application, see the steps in the **Freshmen Application Guide** or the **Transfer Application Guide (High School Coursework section).**
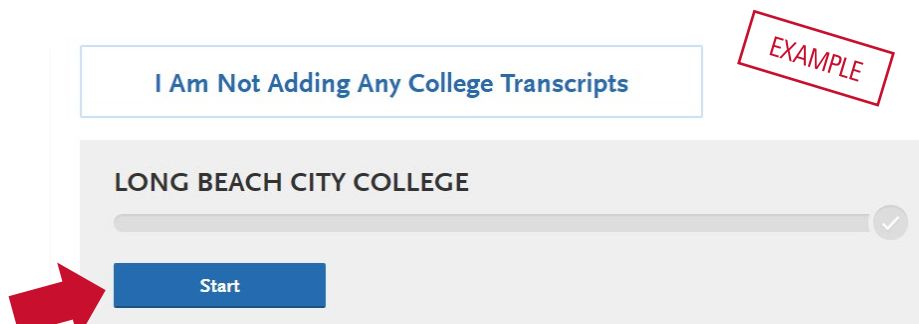
COLLEGE COURSEWORK

What to include in College Coursework

Complete the College Coursework section by entering <u>all</u> college courses you've taken, have planned, or have in progress. This includes non-transferable courses and repeated courses. College Coursework for foreign institutions is not required.

> Use official copies of your transcripts and enter courses carefully as they appear on your transcripts. Initial admission eligibility determination is made based on applicant reported courses and grades. Domestic undergraduate degree applicants are required to enter <u>all</u> college coursework based on transcript information as it appears on the transcript.

Adding college coursework

On the College Coursework main page, you should see each college/university you entered into the Colleges Attended section. Under the college/university name, you will have a progress bar and a Start button. Hit the **Start** button to begin entering courses for that college/university.
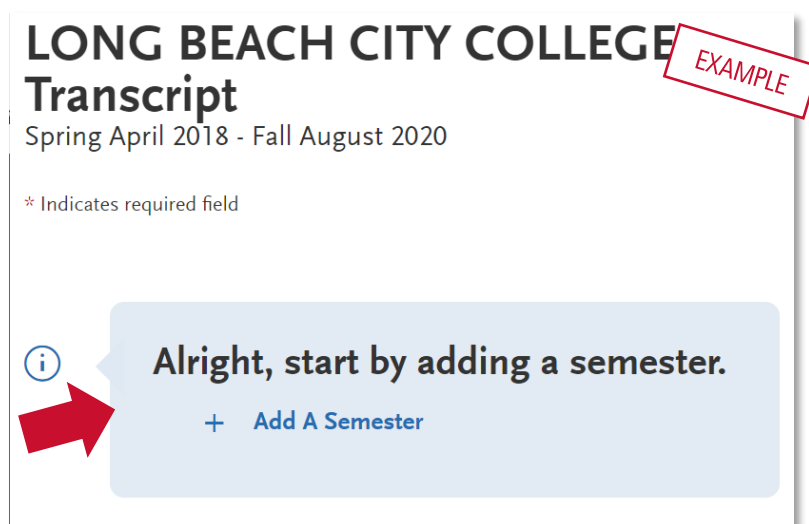

Adding a term

You will enter your courses by term. Start by adding your first term. Depending on the term type you selected in Colleges Attended, it will prompt you to add a semester, trimester, or quarter (example shows "add a semester")

Then, enter term, year, academic status and completion status.

*TERM	*YEAR	*ACADEMIC STATUS	*COMPLETION STATUS
Select ⌄	Select ⌄	Select ⌄	Select ⌄

- <u>Term and Year:</u> The options that appear are based on information you entered in the Colleges Attended section. If you are still attending the college/university, future years display to allow entry of in-progress and planned courses, If the year is missing you can go back to Colleges Attended to update the dates of attended for the college/university.

- <u>Academic Status:</u> Corresponds to the number of credits completed at the time you began that term. Use the guide on the right to help determine academic status. For any courses that were taken outside of the typical academic statuses, select Freshman.

> Freshman: 0-29 semester credits
> Sophomore: 30-58 semester credits
> Junior: 60-89 semester credits
> Senior: 90+ semester credits

Enter course information for the term line by line, following the sequence of the transcript copy you are using for reference. Complete all fields for a course before selecting to add another course. After each line, select "Add A Course" to continue entering courses for the specified term.

Enter a course

Enter course information for the term line by line, following the sequence of the transcript copy you are using for reference. Complete all fields for a course before selecting to add another course. After each line, select "Add a Course" to continue entering courses for the specified term, until all your courses are entered for that term.

STEP ONE – Click Add a Course to add courses for that term.   + Add A Course

STEP TWO – Enter the course code.

* COURSE CODE

- Department prefixes (Subject) and course numbers must exactly match what appears on your official transcript. **Do not enter any space between the subject and the number (e.g. enter "BIO2," not "BIO 2")**

  Bio   EXAMPLE
  BIO11
  BIO1A
  BIO1B
  BIO2

- As you type in the course, those listed in the ASSIST transferable course table appear in the drop-down list.
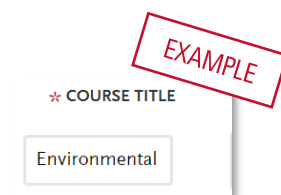
-

- If your course does not appear on the drop-down list automatically, manually enter the course subject and number exactly at it is listed on your transcript.

STEP THREE – Enter the **course title**.

- Course title and course credits will pre-populate if selected form the Course Code results list (previous step).
- If you manually entered a Course Code, you must also manually enter the Course Title.
- This box allows you to enter the full title even though only part of the title is visible on the screen.
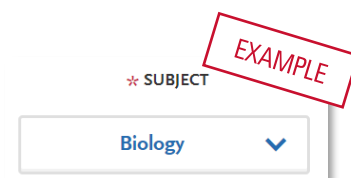
STEP FOUR – Select the course subject area.

- Select the subject area from the drop-down list. In most cases, it is the same as the Course Code entered before.
- This field does not default with a value so make sure you select a subject for each course line as you cannot save the page without entering this information.
- It is recommended that you select the more specific subject, if available. If there is no corresponding subject, select Special Topics.
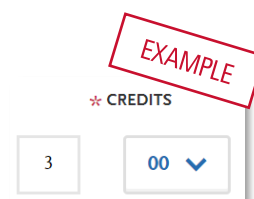
STEP FIVE – Enter the **course credits** exactly as they appear on your transcript.

- Enter the first digit, and then use the pulldown to select the decimal value.
- If credits automatically populate from Course Code entry earlier, double-check that the values match what is listed on your transcript. You may need to adjust credit amounts for variable credit courses.
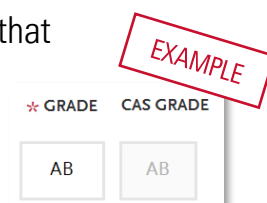
STEP SIX – Enter the **grade** exactly as it appears on your transcript, including any pluses or minuses. All attempts and grades should be included.

- Enter Pass grades as "P" and Credit grades as "CR."
- If your grades are listed as "BA," "CB," or "DC," you must list them as "AB," "BC," and "CD" in order for the system to recognize them (higher grade <u>first</u>).
- If your grades are listed as numbers (e.g., 93), enter them exactly as they appear on your transcript. They will automatically convert to the equivalent CAS letter grade.
- If you have repeated courses or Academic Renewal courses to report, <u>see this section of the guide</u> for details.
-

- The CAS Grade populates automatically. This allows us to standardize your coursework for all programs and cannot be edited.

STEP SEVEN – Click the checkbox if the course is CSU transferable. This box is defaulted to be **unchecked** so you must check the box to note the course is transferable.

Be sure to click Save.

TRANSFERABLE

Tips for determining course transferability

- California Community College students can use ASSIST.org to view CSU transferability.
- Course numbering system on the back of the transcript or in course catalog often indicates college level, bachelor degree applicable courses.
- CCC course catalog may indicate CSU in the course description.
- Does not include college preparatory or remedial level coursework.
- Check with transfer counselor at community college

Add additional terms/semesters

Select "Add A Semester" to add courses for another term. Repeat steps until all terms have been entered.

For terms that are in progress or planned, select In Progress/Planned in the drop-down box in the term header. Grades are not required for in progress or planned terms.

Success! Now add the rest of your courses, making sure to add them under their proper semester.

Once coursework entry is completed for all reported colleges, double check your information by visiting the main page of the College Coursework section (click "College Coursework" on the left). Run through these steps to make sure you've reported everything accurately. **Remember, no changes can be made to coursework entry once you submit your application.**

- Compare the information to your transcript. Make sure to enter ALL courses with correct unit and grade values. This includes non-transferable courses, withdrawals and repeats.
- Verify the Transferable box selection for all transferable courses, regardless of grade entered.

Checking your transfer GPA

Once all coursework has been entered you can preview your Transfer GPA by selecting Calculate my Transfer GPA at the top right of the main College Coursework page. If you add additional courses, you can recalculate.

Would you like to preview your Transfer GPA?
Please enter all your coursework to make sure your Transfer GPA is calculated correctly. For details on how the Transfer GPA is calculated, click here.

Calculate my Transfer GPA

Repeats and Academic Renewal

For admission purposes, the CSU honors "the grading policies of the institution where credit was earned by accepting official transcript entries including those reflecting academic renewal, repeat, and incomplete grades" (Admission Handbook 2020-2021).

How to enter grades for repeats and academic renewal

Repeats: If transcript identifies the course as repeated and excludes the course from the college/institution GPA, enter a grade of "RP," unless the repeat is in progress. If a repeat is in progress, the original grade is reported.

Academic Renewal: If your college offers academic renewal, use a grade of AR for courses noted as such on the transcript.

Reporting your standardized test credit

Enter credit awarded for AP, IB, CLEP or other exams noted on the primary college transcript as coursework. **Add test credit to first term of attendance**. The application will then include earned test credit in calculated transfer credit totals and allow you to apply it towards the eligible GE area in the General Education section.

★ COURSE CODE	★ COURSE TITLE	★ SUBJECT	★ CREDITS	★ GRADE	CAS GRADE	TRANSFERAB...
AP ENGL LAN(	AP English Language	Test Credit - No Subject	3.00	CR	No	✓

Course code: Enter test + abbreviated subject

Course Title: Enter full subject description starting with the test type AP, IB or CLEP

Subject: Select 'Test Credit – No subject' from drop-down menu

Credits: Enter credits awarded by transfer institution

YOU MUST REPORT TEST CREDIT IN BOTHCOLLEGE COURSEWORK AND STANDARDIZED TEST SECTIONS.

A-G Matching

About A-G Matching

> You are <u>not</u> required to complete the following areas for foreign (outside US) high schools:
>
> - High School Coursework
> - A-G Matching sections for foreign high schools.
>
> This includes applicants who are US citizens and only attended foreign high schools, as well as applicants who only attended foreign high schools but may have taken a US course.

If your coursework is split between a US and a non-US high school

For applicants that have some of their credit taken outside the US and some of it taken at a US high school, enter only US high school coursework that meets the A-G requirements. For instructions see the High School Coursework section of the Help Center.

Students in this scenario may not fulfill all of the A-G subjects on this application. The campus admissions office will review the file and include the international coursework using transcripts provided by the applicant.

All coursework from US high school or International American high school

For applicants whose coursework is taken entirely at a US high school or an International American high school, enter in the coursework that fulfills the A-G requirements. In the A-G Matching section of the application, these applicants should also follow the instructions to match their coursework to A-G requirements.

For help on entering US high school coursework into your application, see the steps in the **Freshmen Application Guide** or the **Transfer Application Guide (High School Coursework section).**

STANDARDIZED TESTS

Reporting standardized tests

In this section, you can self-report your standardized test scores or self-report tests you plan to take, such as SAT, ACT, AP, IB and CLEP exams.

For Fall 2021 Freshman admissions, the CSU will not be using standardized tests to determine your admission eligibility, although they may be used once you are admitted to place you in the appropriate math and English courses, as applicable. For more information, please visit the First-time Freshman Frequently Asked Questions page of the website.

No tests to report? If you have not taken any standardized tests and do not have any planned, click:

I Am Not Adding Any Standardized Tests

To add a test score or planned test, simply click Add Test Score under the related test name, and enter your score or the date you plan to take the test.

If taken/planned, report your SAT and/or ACT results with the associated College Board ID or ACT ID number. If you have not yet taken the exam, simply add the date that you plan to take the exam.

ACT

Add Test Score

Once you've entered test information, click Save This Test
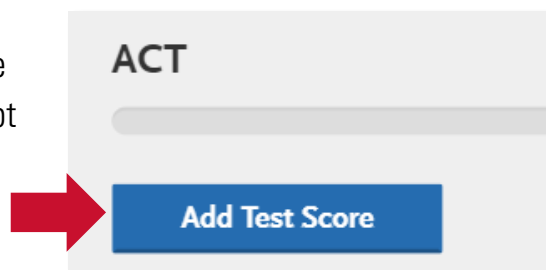
YOU MUST REPORT TEST CREDIT IN BOTHCOLLEGE COURSEWORK AND STANDARDIZED TEST SECTIONS.

For more information on how to enter your standardized test credit for CSU GE, see the College Coursework section of this guide.

SUPPORTING INFORMATION

Achievements

Enter any relevant professional or academic achievements in this section by clicking "Add an Achievement."

[+ **Add an Achievement**]

For **undergraduate applicants**, achievements will **not** be used during the consideration of your application for admission; you may select "I Am Not Adding Any Achievements" if you do not have any or do not want to add any achievements.
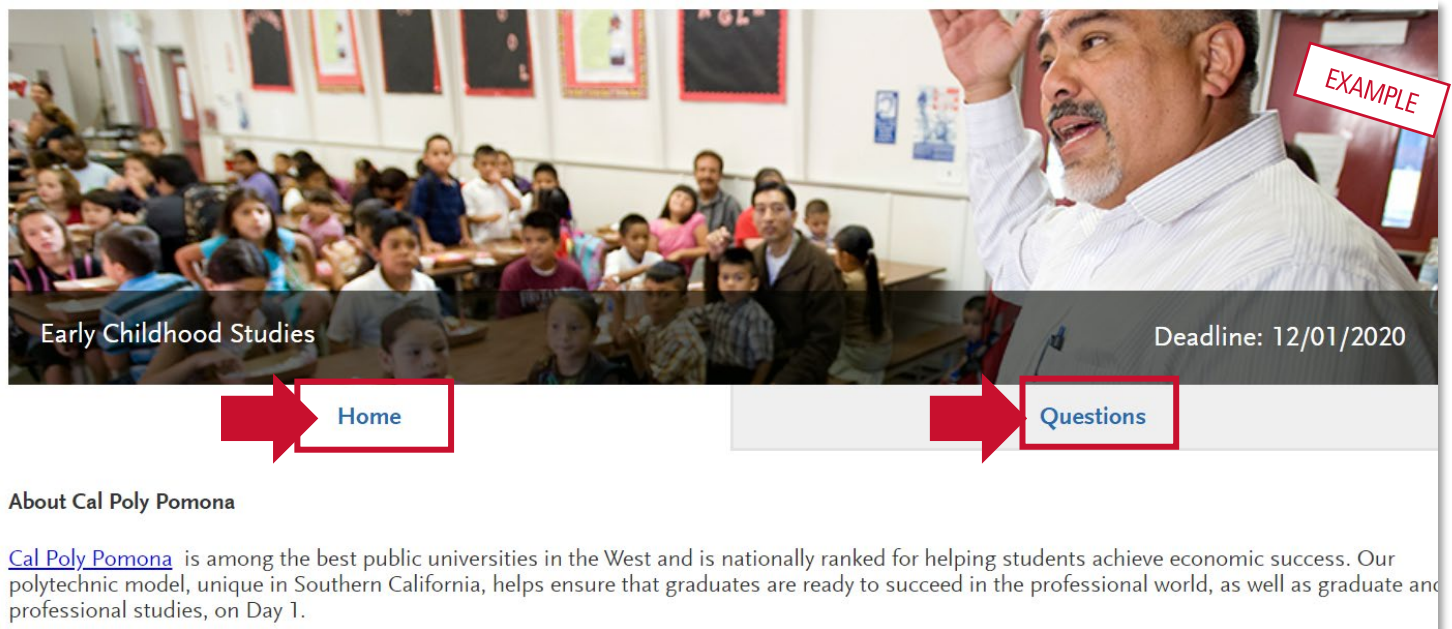
[**I Am Not Adding Any Achievements**]

PROGRAM MATERIALS

Program Materials

For each program you are applying to, you will see one blue tile. So, if you are applying to two programs, you will see two tiles.

Click into each tile to find information for the specific program and if applicable, questions or documents for you to complete.

Once you have selected the tile, you will see information about that program on the Home tab.

Some programs have included additional required and/or optional questions or documents as well. In the example, the applicant is asked some additional questions to apply, which can be found by clicking the Questions tab.

Note that you cannot submit your application if you do not complete all required information in Program Materials, similar to the other quadrants.
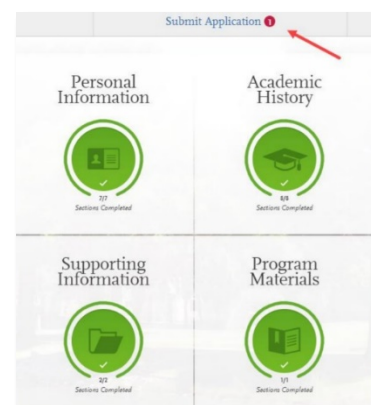
SUBMITTING YOUR APPLICATION

Submitting your application

Once submitted, your application cannot be changed with minor exceptions (see FAQ at the end of this guide for details). Incomplete or inaccurate information may affect admission eligibility.

You are ready to submit when the four quadrants show complete (green) **and** when the status on the program (in the Submit Application tab) has also turned green.

If you are applying to more than one program, you can either click Submit All or click Submit under each program that you wish to apply to. You can submit to programs at different times if you wish, as long as it is prior to the application deadline.

Review the Summary Page carefully **before** submitting

Note any warning symbols and red text that may require you to update or fix something in your application before submitting.

Review your programs. You can remove a program by clicking the red X. This is the last chance to review, so please do it carefully. There are no refunds issued if you make a mistake.

When ready, click continue and note the Fee Total. Here, enter payment details including credit card and confirm your billing address. Select Continue to proceed with payment processing.

Application Fee Waivers

A fee waiver is automatically generated based on the information you provided in the application. You must fully complete the application before the fee waiver eligibility is determined. Select Check My Fee Waiver Status on this Submit Application tab to view your eligibility.

CHECK MY FEE WAIVER STATUS

Visit the fee waiver page for more information on fee waivers, including how eligibility is determined.

Academic Updates for Fall Term

Applicants will be emailed (usually in January) to update their application to include any grades earned in courses reported as In Progress or Planned for the fall term. See the Transfer Student Academic Updates page for more information.

FREQUENTLY ASKED QUESTIONS

Frequently Asked Questions

This section will go over a few frequently asked questions about the Cal State Apply application. For more FAQ, please visit the [Freshmen Cal State Apply website](#).

How to

How do I enter attendance dates on my application?

Enter dates by first clicking on the calendar icon. Scroll up or down to change the year (displayed on the left-hand side). Once you are in the correct year, select the appropriate month.
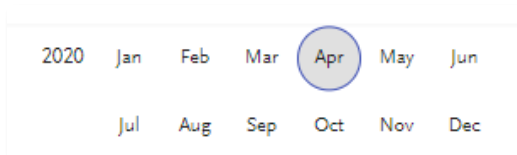
Troubleshooting common issues

I am having a technical issue with completing the application. How can I contact customer support?

First, please visit the [Cal State Apply Help Center](#), which can assist you with completing your application. If you need additional support from customer service, you will find their contact information and Live Chat options on the Help Center website. Live Chat is the fastest way to receive assistance.

Admissions decisions

Where/how will I receive the admissions decision?

The admissions decision will not be found within Cal State Apply. You will hear directly from the campus (usually via email) regarding your admissions decisions.

Changes to your application

I have new or updated information to submit. How can I do this?

Once an application has been submitted, the information on the application cannot be edited by logging back into Cal State Apply, except Educational Opportunity Program (EOP) program application, adding new test scores into standardized tests, and updating in progress and planned grades during the allowed timeframe (See **Academic Updates** section in this guide).

Please contact the campus(es) to which you applied and work with them to provide the new information.

I made a mistake on my application. How can I fix it?

Once an application has been submitted, the information on the application cannot be edited by logging back into Cal State Apply, except Educational Opportunity Program (EOP) program application, adding new test scores into standardized tests, and updating in progress and planned grades during the allowed timeframe (See **Academic Updates** section in this guide).

Please contact the campus(es) to which you applied and work with them to provide the new information.